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## 1. Name

- 1.1. The name of the Club shall be Torro United AFC (the Club).

## 2. Objects

- 2.1. The objects of the Club shall be to provide the fullest opportunity for anyone wishing to play football in and around the locality to participate in association football, and to provide a safe and enjoyable learning environment to maximise opportunity and potential. The Club shall promote social and community activities in furtherance of this objective.

## 3. Status of Rules

- 3.1. The rules (the Club Rules) form a binding agreement between each member of the Club. Every Club member (player), officer and official shall be entitled to a copy of these Rules.
- 3.2. The Club shall have the status of an Affiliated Member Club of the Football Association of Ireland (FAI) by virtue of its affiliation to/membership of the Football Association. The Rules and Regulations of the Football Association and parent County Association (NEFL & NECSL) and any league or competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
- 3.3. Any alteration to the Club Rules shall only be made with the majority approval of the Club General Committee. Any alteration to these Rules must be submitted to the Club Secretary, in writing, formally proposed and seconded, 14 days before a meeting of the Club General Committee. Any decision regarding alterations to the Club Rules must be ratified by the next meeting of the Club General Committee before formal adoption.
- 3.4. The Club will also abide by the Football Association's Child Protection Policies and Procedures and Codes of Conduct. The Club will have its own Child Protection Policy and Codes of Conduct, and these shall be deemed to be incorporated into the Club Rules. The Club will abide by the Equal Opportunities and Anti-Discrimination Policy of the Football Association.
- 3.5. Save as provided for in the Rules and Regulations of the Football Association and the County Association to which the Club is affiliated, the Club shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

## 4. Membership

- 4.1. Membership of the Club shall be open to any person eligible, by virtue of age, to register for any of the Club's teams, regardless of race, gender (in compliance with the rules of any Governing Organisation), sexual orientation or ability.
- 4.2. The acceptance of a new member (player) into any of the Club's teams shall be at the discretion of the team's manager, on the basis of full equality of opportunity.
- 4.3. New members (players) must pay the Club registration fee before their initial membership is accepted, and all members (players) must pay the annual club registration fee and any weekly subscriptions for their membership to be retained.
- 4.4. In keeping with community traditions of the Club, within the limit of means of the Club at that time, where a member, or a prospective member, is unable to pay, in part or in full, the annual membership fee or other club related expense due to restricted financial circumstances, the Club Committee has the



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power to waive, reduce, or postpone, the fee accordingly. Such cases will be treated tactfully, with respect, and in confidence.

4.5. The membership shall consist of the following categories:

- **Non-Player Member:** a parent, guardian, or grandparent of a Juvenile Player Member. Non-Player Members can vote in General Meetings only on behalf of the Juvenile Player Member(s) they represent and they can be elected to the Club Committee.
- **Juvenile Player Member:** a member of one of the Club's juvenile teams, i.e. up to and including the Under 17 age team, attending training and being part of that team squad for matches on a regular basis. Each Juvenile Player Member shall be represented by only one non- player member in General Meetings for the purposes of voting. All Player Members have equal status in the club and the Club Committee shall serve all player members equally. A Parent or Guardian of a juvenile must provide written consent for them to become a Juvenile Player Member.  
Juvenile Members under the age of 18 years who, subject to this Constitution, are not entitled to hold any office, but shall have the right to be present, debate and vote at General Meetings through the Junior Member's parent or other legal guardian.
- **Senior Player Member:** a member of one of the Club's senior teams, should the Club field an Under 18 or older age team, attending training and being part of the team squad for matches on a regular basis. All Player Members have equal status in the club and the Club Committee shall serve all player members equally. Senior Player Members can vote in General Meetings and can be elected to the Club Committee.
- **Honorary Life Member:** shall be open to persons who, in the opinion of the Executive Committee, have rendered exceptional service to the Club or to the games/activities of the club or association. They may be elected for life or for a defined period. They shall have all the privileges of Full Members except in the management of the club. They shall not be obliged to pay membership fee.

4.6. Each team manager will maintain a current list of members (players) and shall make this list available to the Club Secretary upon demand. The Club Secretary shall make a full register of Club members available to the Football Association or parent County Association on demand.

## 5. Annual Registration Fee

- 5.1. An annual registration fee payable by each member shall be determined by the Club's General Committee and subject to review at the Annual General Meeting. Registration fees shall not be repayable. The annual registration fees shall be collected prior to the playing season.
- 5.2. Players shall only be eligible to play for the Club after payment of annual registration fees.


## 6. Subscriptions

- 6.1. Club members (players) shall pay subscriptions of an amount determined by the Club's General Committee to fulfil the objects of the Club. Subscriptions shall be collected by team managers at intervals agreed by the General Committee and shall then be paid to the Club Treasurer. Subscriptions shall not be repayable.
- 6.2. Players shall only be eligible to take part in club activities after payment of subscriptions.

## 7. Team Selection

- 7.1. Team selection shall be at the discretion of each team manager. Team managers shall make all players and parents aware of selection policies when players register to join these teams.



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## 8. Conduct and Discipline

- 8.1. The Club shall abide by the Codes of Conduct of the Football Association and shall have Club Codes of Conduct for members (players), managers and officials and spectators. These Codes of Conduct shall be deemed to be incorporated into the Club Rules. The Club will expect that:
- ◆ Each member of the Club will uphold the good name of the Club at all times both on and off the pitch and not to commit any act that would be contrary to this.
  - ◆ Each member will respect without question the rules of any league or competition in which the Club is involved and the rules of the Football Association.
  - ◆ All Club officials, players and spectators will respect the decisions of match referees.
- 8.2. In the event that any player is subject to disciplinary action by the Football Association, a County Football Association, League or other relevant authority, any fines imposed on that player shall be paid by the player directly. Any additional costs such as appeal fees shall also be the responsibility of the player.

## 9. Equipment and Premises

- 9.1. The manager of each team shall have overall responsibility for the safekeeping of all equipment (including nets, footballs, corner posts, training equipment etc.) provided by the Club.
- 9.2. All equipment shall remain the property of the Club at all times. Managers shall be expected to return equipment to the Club upon request.
- 9.3. Playing kit will remain the property of the Club. It shall be the responsibility of each player to care for the kit. Kit must be returned to the after each game. In the event of loss the player will be charged at full replacement cost.
- 9.4. The Club colours are Yellow & Green. Alternative Colours are Black and Green. In order to provide a uniform team appearance, the General Committee will agree on a club corporate kit policy, Club officials or managers procuring new kit, for example in collaboration with sponsors, shall ensure that all home match kits comply with this corporate image policy.  
For purposes of Club development, this corporate kit may be subject to change from time to time.
- 9.5. Where teams are playing at facilities managed by the Club, any member found damaging these premises (or the Club's equipment) will be deemed to be in breach of Club Rules and Codes of Conduct.
- 9.6. Where teams are playing at facilities other than those managed by the Club, the Club is dependent upon the goodwill of those who provide premises and playing areas for training and matches. Any member found damaging these premises (or the Club's equipment) will be deemed to be in breach of Club Rules and Codes of Conduct.
- 9.7. Managers and players will be responsible for ensuring that, at the end of each match, any changing facilities and pitches are left in a first class, secure and safe condition and that all Club equipment or waste is removed, whomever the facilities are owned by.

## 10. Resignation and Expulsion (Player Members)

- 10.1. A member (player) shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club General Committee via the team manager of their resignation.

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10.2. A member whose annual registration fee or weekly subscriptions are more than two months in arrears may be deemed to have resigned.

10.3. The Club shall have the power, though a majority vote of its General Committee, to suspend or expel any member who is deemed to have committed a serious breach of Club Rules or Club Codes of Conduct. Suspension for a determined period or expulsion shall require 14 days' written notice. In either instance the member will have the right to appeal to a specially-convened Club Disciplinary Committee, which shall consist of three members of the Club General Committee, nominated by the Club General Committee. The appeal shall be heard within the period of written notice.

10.4. A member who resigns or is expelled shall not be entitled to claim any, or any share of, the Club's property.

## 11. Club Officers and Officials

11.1. The Club's Officers and Officials shall be members of the Club Executive Committee and the Club General Committee.

## 12. Club Executive Committee

12.1. The Club Executive Committee shall consist of the following officers:

- ♦ Club Chairman
- ♦ Club Vice-Chairman
- ♦ Club Treasurer
- ♦ Club Secretary

12.2. Members of the Club Executive Committee shall be elected at the Annual General Meeting of the Club from and by a majority of the members of the Club General Committee, and shall serve for a period of one year, but may be re-elected to the same office or another office the following year.

12.3. During their period of office, officers may resign or be requested to resign by a majority of the Club General Committee.


12.4. The Club Executive Committee shall have the authority to make any decision relating to the running of the Club, based on a majority of its members. The Club Executive Committee shall refer all its decisions to the monthly meeting of the Club.

12.5. General Committee for consultation, and may reconsider any decisions at the request of a majority of the Club General Committee.

12.6. Four shall form a quorum at meetings of the Club Executive Committee.

12.7. Decisions of the Club Executive Committee will be on the basis of a majority present, with the Chairperson having a casting vote only.



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### 13. Club General Committee

- 13.1. The affairs of the Club shall be controlled by a General Committee comprising of executive members and other non-executive committee members of the Club.
- 13.2. The names of the members of the Club General Committee shall be held by the Club Secretary, and only those members shall be entitled to cast a vote at meetings of the Club General Committee.
- 13.3. Team managers and assistant managers will only be deemed to be members of the Club General Committee if they have fulfilled all requirements specified by the Club Child Protection Officer in respect of their application to work as a team manager or assistant manager, and if they have fulfilled the requirements of the club standards in respect of their relevant qualifications or intentions to gain relevant qualifications within a given period of time.
- 13.4. The Club shall have the power, though a majority vote of its General Committee, to suspend or expel any member of the General Committee (including from team management duties) who is deemed to have committed a serious breach of Club Rules or Club Codes of Conduct. Suspension for a determined period or expulsion shall require 7 days' written notice. In either instance the member will have the right to appeal to a specially-convened Club Disciplinary Committee, which shall consist of three members of the Club General Committee, nominated by the Club General Committee. The appeal shall be heard within the period of written notice.
- 13.5. Committee Members can be deemed inactive by majority vote of the committee if the committee member regularly fails to attend committee meetings and/or takes no visibly constructive part in assisting the committee fulfil its role in club management. The Committee can conduct its role without referral to inactive Committee Members
- 13.6. Four shall form a quorum at any meeting of the Club General Committee.
- 13.7. The Club shall not hold fewer than six meetings of the General Committee each year.
- 13.8. The Club General Committee shall be given 7 days' notice of any meeting.
- 13.9. The Club General Committee shall be chaired by the Club Chairperson, or another member of the executive in the absence of the Club Chairperson.
- 13.10. The Club Chairperson, or in the absence of the Club Chairperson, a designated member of the executive, shall be the sole interpreter of the Club Rules at meetings of the Club General Committee, and shall determine every point of order.
- 13.11. Decisions of the Club General Committee will be on the basis of a majority present. The Club Chairperson, or a designated member of the executive, in the absence of the Club Chairperson, shall have a casting vote only at meetings of the Club General Committee.
- 13.12. Team managers will present a report of the activities of the team to meetings of the Club General Committee.

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## 14. General Meetings

- 14.1. An Annual General Meeting (AGM) shall be held annually at an agreed date and at such place as the General Committee decide and shall be the occasion for the presentation of the Club's Annual Report of Accounts. Notice of any resolution to be proposed to the AGM shall be given in writing to the Club Secretary not less than 14 days before the AGM. Eight shall form a quorum at an AGM.
- 14.2. The business of the Annual General Meeting (AGM) shall be:
- ◆ To confirm the minutes of the previous AGM and any General Meetings held since the last AGM.
  - ◆ Receive the audited accounts for the year from the Treasurer.
  - ◆ Receive the annual report of the Committee from the Secretary.
  - ◆ Elect the Officers of the Club.
  - ◆ Review registration rates and agree them for the forthcoming year.
  - ◆ Carry out any other business received in writing by the Secretary from Members at least 14 days prior to the meeting and included on the agenda.
- 14.3. A Special General Meeting (SGM) of the General Committee may be called at any time by the Club General Committee, shall be called within 14 days of the receipt by the Club Secretary of a requisition in writing, signed by no fewer than five members of the Club General Committee, stating the purpose of the SGM and the resolutions proposed. Eight shall form a quorum at any SGM.
- 14.4. Nomination of candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the AGM date. Nominations can only be made by Members and must be seconded by another Member.
- 14.5. Each member of the Club shall be entitled to one vote at General Meetings.
- 14.6. Voting at General Meeting. Every regular Member aged 18 and over shall have the right to attend, speak and cast one vote at Members' meeting of the Club. Every regular Member under the age of 18 shall have the right to attend and speak at Members' meetings, but any vote must be cast by a parent or guardian who shall also have the right to attend and speak on behalf of that Member at Members' meetings.
- 14.7. Proxy votes will not be accepted.

## 15. Club Finances

- 15.1. A bank account (or accounts) shall be maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairman, the Club Secretary and the Club Treasurer.
- Under normal circumstances, no sum shall be drawn from the Club Account, or paid from the Club Account, except by cheque signed by two of the three signatories.
- In exceptional circumstances, sums may be paid from the Club Account by one of the three signatories using a Club debit card. In such circumstances, at least one other signatory shall be informed, and proof presented.



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- 15.2. All monies received by the Club, and payable to the Club, shall be received by the Club Treasurer, and deposited in the Club Account.
- 15.3. The income and asset of the Club (the Club Property) shall only be applied in the furtherance of the objects of the Club.
- 15.4. The Club General Committee shall have the power to authorise the payment of remuneration of expenses to any member of the Club, or to any other persons for services rendered to the Club.
- 15.5. The Club shall prepare an Annual Report of Accounts.
- 15.6. All fines imposed on individual players by governing bodies or leagues shall be the responsibility of the individual player, who must ensure that fines are paid promptly. The Club may take disciplinary action against any player who fails to pay fines on time.

## 16. Data Protection

All members consent to the Club obtaining, recording, holding and retaining their personal data (including sensitive personal data) solely for Club purposes, either on its computer or manual filing system. Furthermore all members consent to the use of all such data, including its disclosure to third parties, for the proper and effective management of the Club

## 17. Indemnity


Members of the Committee or other servants to the Club, their heirs, executors, administrators and estate and effects respectively shall be indemnified and saved harmless at all times by the Club against all costs, losses and expenses incurred by them respectively in or about the discharge of their respective duties, except such as happens from their own respective wilful neglect or default.

## 17. Dissolution

- 17.1. If at any General meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.
- 17.2. If at that Special General Meeting, the resolution is carried by at least two thirds of members present at the meeting, the General Committee shall thereupon, or at such a date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.
- 17.3. After discharging all debts and liabilities of the Club, the surplus assets shall not be paid or distributed amongst the Members of the Club, but shall be given or transferred to some other voluntary organisation having objects similar to those of the Club.  
Alternatively, such assets may be disposed of in such other manner as members of the Club General Committee, with the consent of the parent County Association, shall determine.

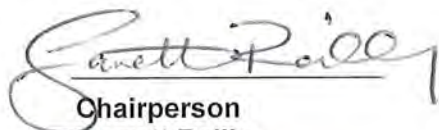
## 18. Constitutional Amendments

None

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Constitution and Rules adopted by Torro United AFC at AGM on 27<sup>th</sup> September 2018

Signed:



Chairperson  
Garrett Reilly



Club Secretary  
Peter McKenna

Torro United AFC